2nd Call for Dissemination Conference Grants:

The 2nd Call for Dissemination Conference Grants of CYPHER - CA22151 accepts **applications** to be submitted **from January 17th to January 31st for** the period from **February 1st, 2025, to May 31st, 2025**.

Dissemination Conference Grants support the participation of Action participants in high-level conferences to present the work of the Action.

Currently, CYPHER calls for Dissemination Conference Grants applications targeting participation at conferences that will take place before May 31st, 2025.

Dissemination Conference Grants:
- will help increase the visibility of the Action in the research community and will contribute to increasing the visibility of the presenter.
- will attract additional participants and stakeholders by facilitating the dissemination of Action results to relevant end-users at high-profile Conferences in the field on a topic relevant to the Action.

Dissemination Conference Grants provide contributions for travel, accommodation, and subsistence expenses, registration fees, and overall effort. *Up to 2000 € per grant for face-to-face conferences or 500 € for virtual conferences*.

Who can apply?

DC Grants are open to *all members participating in the CYPHER COST action* (CA22151).

The applicant must make an **_oral presentation_** at the conference in question and must be listed in the official event/conference program. The **main subject** of the oral presentation at the approved conference must be **CYPHER** and must acknowledge COST.

The conference must take place before the 31st of May 2025.

How to apply?

All applications must be submitted directly through the eCOST System. If you do not have an eCOST Account yet, please create one. Within eCOST you will need to create a "Conference Grant Request".

To apply for this call, follow the steps below:
- Obtain the agreement of the host institution.
- The applicant should start a Dissemination Conference application by logging into e-COST: https://e-services.cost.eu/.
- Go to COST Actions, on the left panel.
- Go to Grant Applications, again, on the left panel.
- Click on the "+ Apply for grant" button located on the bottom right.
- Select the Dissemination Conference grant.

- Select the COST Action CA22151
- Fill in the required information
- Save the information

For the next steps, you will need to submit the following documents:
- Dissemination Conference Grant application form (you can download this through the system).
- CV (including a list of academic publications, if any).
- Short description of your involvement in the CYPHER COST Action.
- Acceptance letter from the conference organizers (confirming either your speaking slot or your poster presentation).
- A copy of the abstract or poster submitted to the conference.

Finally, click on the "Submit the application" button.

Application Timeline
- Open of call: January 17th, 2025
- **Deadline** for application: **January 31st, 2025**.
- **The conference must take place until May 31st, 2025.**
- Reports are to be submitted by June 30th, 2025.

Eligibility criteria
All applications will be assessed against the following criteria of scientific merit:

- Does the conference (or topic of the panel etc.) fall within the remit of CYPHER?
- Is the topic of the conference proposal within the remit of COST Action CYPHER and will it likely make a significant contribution to the debates within the action?
- Is the proposal internally coherent, logical, with a clearly discernible structure?
- Is the presentation likely to make a significant contribution to the candidate's scientific and professional development?
- Preference will be given to papers being submitted to conferences with competitive peer review.
- Gender balance will be taken into account.

The selection committee will also consider to what extent the requested funds are commensurate to the activities that the DCG applicant plans to undertake.

Financial support
A Conference Grant is a fixed financial contribution that takes into consideration the budget request of the applicant and the outcome of the evaluation of the application by the delegated person(s). Conference Grants do not necessarily cover all the expenses related to participating in a given conference. A Conference Grant is a contribution to the overall travel, accommodation, and meal expenses of the selected Grantee.

Max 2.000€ for face-to-face events, including Conference Fees.

Documentary evidence of the conference fee amount must be provided by the applicant and in kind, must be archived by the Grant Holder along with the relevant administrative documents.

Receiving your grant

If you have been selected as a Conference Grant Recipient, you will receive your grant after the conference. After your conference, the eCOST System will automatically ask you to submit a Scientific Report, which you need to provide within 30 days after the Conference has ended. We will send the grant to your bank account once your scientific report has been approved.

In addition, we will ask you to present the results of your conference grant at the next Management Committee meeting or to write a short blog entry for our website. Please remember to ask someone to take a picture of you during your presentation so that we can showcase your involvement on our website and in our newsletter (with your prior consent, of course)

CLARIFICATIONS

The COST Association and the Grant Holder of the Action cannot be considered as being a grantee's employer. Grantees must make their own arrangements for all provisions related to personal security, health, taxation, social security, and pension matters.

If you still have any doubts about the eligible expenses that can be claimed, the appropriate supporting documents, or how to complete the OTRR, **please contact the Grant Awarding Coordinator**: Aurélie Bellemans at aurelie.bellemans@vub.be or contact us at cypher.costaction@gmail.com