Template for Extended Abstracts up to 2 pages for the CYPHER NAME MEEting

First A. Author\*1, Second B. Author2 and Third C. Author3

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***Keywords*:**This section should contain maximum 5 words separated by comma.

***Working group*:** This section should contain the number and name of the working group in one line (check [Website](https://cypher.ulb.be/working-groups/))

# INTRODUCTION

This document presents the instructions needed to prepare the extended abstract (not exceeding 2 pages in length including text, figure, table and references).

The title (14 point, bold), authors’ names (12 point), and affiliations (10 point) should be set flush-centre. Please leave one blank line (12 point) after the title as well as after the list of authors.

All abstracts should be written in English on A4 size paper with margin as set in this document. Font is 11 points New Times Roman type single line spacing. Page numbers are to be provided at bottom-centre in Arabic numerals.

The body text itself should be left and right justified. The extended abstract can be structured freely, however it should contain the following mandatory sections**: Introduction, Materials and/or methods, Results, Conclusions and Recommendations, References,** with each section headline written with Times New Roman font, 11 font size, bold, and all caps. These sections can be renamed, new sections (i.e. Acknowledgments) can be added, but the context of mandatory sections should be preserved. Subsections can be included. The extended abstract can contain figures, tables, and images.

# MATERIALS AND METHODS

All materials and methods that have been used in the work must be stated clearly and subtitles should be used whenever necessary.

## Subtitle

First degree titles (2.) should be written left aligned, all caps and bold. Second degree subtitles (2.1) should be written left aligned, bold and with title case. A blank space should be placed between the paragraphs and there should not be any paragraph indentation.

1. **RESULTS**

## Subtitle

Supporting figures, tables and images may be included in the extended abstract. All the tables, images and figures should be centred. The tables should also be numbered and the table caption should be placed at the top as shown in Table 1. Tables (grid) can be formatted as required. Figures and images should be numbered and figure captions should be placed under the figure or image as shown in Figure 1.

Table 1: Example Table

|  |  |  |
| --- | --- | --- |
| Column Heading | Column Heading | Column Heading |
| Row 1a | Row 1b | Row 1c |
| Row 2a | Row 2b | Row 2c |
| Row 3a | Row 3b | Row 3c |

## Subtitle

Figure 1: Example graph for the extended abstract.

# CONCLUSIONS AND RECOMMENDATIONS

Conclude your work incorporating important findings as well as future works.

# ACKNOWLEDGEMENT

Please acknowledge your research grant, organization, scholarship (if relevant).

# REFERENCES

References have to be provided inside the full text as serial numbers within square brackets. They should be presented in the reference section in the serial order of appearance in APA format as shown below.

[1] Hunt, P. B., Robertson, D. I., Bretherton, R. D., & Royle, M. C. (1982). The SCOOT on-line traffic signal optimisation technique. *Traffic Engineering & Control*, *23*(4).

[2] Lighthill, M. J., & Whitham, G. B. (1955). On kinematic waves I. Flood movement in long rivers. *Proceedings of the Royal Society of London. Series A. Mathematical and Physical Sciences*, *229*(1178), 281-316.